

MINUTES

Meeting: SALISBURY AREA BOARD
Place: Alamein Suite - City Hall, Malthouse Lane, Salisbury, SP2 7TU
Date: 12 November 2015
Start Time: 7.00 pm
Finish Time: 9.07 pm

Please direct any enquiries on these minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Ricky Rogers, Cllr Brian Dalton (Chairman), Cllr Richard Clewer,
Cllr Mary Douglas, Cllr Bill Moss, Cllr Ian Tomes and Cllr John Walsh (Vice-Chair)

Wiltshire Council Officers

Frances Chinemana
Karen Linaker, Southern Wiltshire Community Area Manager
Lisa Moore, Democratic Services Officer
Winnie Manning, Team Leader, Youth Development Services
Richard Walters, Head of Service, Major Projects
Gary Tomsett – Public Protection Team Leader

Town and Parish Councils

Salisbury City Council – J Alexander, D Brown, T Corbin, M Dean, T Lindley,
M Osment, J Robertson, M Willmot
Laverstock and Ford Parish Council – C Davis & P Tunnicliffe

Partners

Member of Parliament – John Glenn
Wiltshire Police – Inspector David Minty
Local Youth Network (LYN) – B Bruton, P Riches, M Sanderson & K Stage
Business Improvement District (BID) – Steve Godwin & Amanda Newbery
Stanhope – Gary Bourne
Redwood Consulting – Jared Ingham

Total in attendance: 59

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Brian Dalton welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> • Mike Franklin – Fire & Rescue
3	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on Thursday 8 October 2015 were agreed as a correct record and signed by the Chairman.</p> <p>It was noted that the Board had previously decided that any corrections or matters arising would be communicated to the Chairman or the Democratic Service Officer during the five working days between publication and the meeting.</p> <p>This decision was taken in order to reduce the amount of time taken at the meeting discussing previous items, as it had been brought to the Boards attention that this was taking up to 30 minutes, taking time away from the other items on the full agenda.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
5	<p><u>Chairman's Updates</u></p> <p>The Chairman gave an update on outcomes and actions arising from previous meetings of the Area Board:</p> <p><u>Waste and Recycling site, Churchfields</u> A response from Cabinet Member Toby Sturgis was circulated at the meeting and attached to these minutes.</p>

	<p><u>Salisbury Area Board Economic Task Group</u> The Chairman read out a statement which is attached to these minutes.</p> <p><u>Salisbury St Edmund and Milford ward vacancy</u> Since the last meeting Cllr Helena McKeown had resigned from her post as ward member for St Edmunds and Milford. There would be a by-election held on Thursday 26 November to elect a replacement.</p> <p>Cllr Douglas paid tribute to Helena adding that it had been a pleasure working with her.</p> <p><u>Harnham Calendar</u> The Chairman displayed a copy of the Harnham Calendar for 2016; anyone who wished to buy a copy could contact him after the meeting.</p>
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attachments

6	<p><u>Information items</u></p> <p>The Board noted the written information update attached to the agenda:</p> <ul style="list-style-type: none"> • NHS Health Checks
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7	<p><u>Local Youth Network (LYN) Management Group</u></p> <p>The Board received a presentation from Winnie Manning, the Community Youth Officer and considered the recommendations for funding from the LYN Management Group, as detailed in the reports attached to the agenda and circulated at the meeting.</p> <p>It was noted that many of the young people benefitting from these projects lived outside Salisbury and it was suggested that other Area Boards be invited to contribute funds. The Board felt that while this was clearly desirable, it would be very difficult to achieve in practice.</p> <p>A copy of the circulated papers and the presentation is attached to the minutes.</p> <p><u>Decision</u> The Salisbury Area Board approved the LYN recommendations for funding as detailed below:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Project details</th> <th style="text-align: left;">Amount awarded</th> </tr> </thead> <tbody> <tr> <td>The Bridge Project - Mentoring scheme for young people.</td> <td>£2,500</td> </tr> <tr> <td>Dance back to 1914 project.</td> <td>£2,950</td> </tr> <tr> <td>South Wilts Cricket club to improve the take up of girl's cricket.</td> <td>£4,350</td> </tr> <tr> <td>A Junior gym for 150 11-17 year olds,</td> <td>£1,250</td> </tr> </tbody> </table>	Project details	Amount awarded	The Bridge Project - Mentoring scheme for young people.	£2,500	Dance back to 1914 project.	£2,950	South Wilts Cricket club to improve the take up of girl's cricket.	£4,350	A Junior gym for 150 11-17 year olds,	£1,250
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<p>providing one session per week for a year. Available during times when adults would not be attending the gym and pool in large numbers, to avoid embarrassment and provide privacy.</p>	
<p>A wellbeing project for 50 x 16-19 year olds regarded as hard to reach/engage, i.e. NEETs, Children in Care or those in poverty</p>	£1,158
<p>To devolve funding to community based youth provision on The Friary and Bemerton Heath of £5,000 each.</p>	£10,000
<p>Project total costs</p>	<p>£22, 208</p>

attachments

<p>8</p>	<p><u>Update from Representatives</u></p> <p><u>Salisbury City Council (SCC) – Clerk Reg Williams</u></p> <ul style="list-style-type: none"> • The Carnival had been very successful with a higher number of attendees than the previous year. • The Christmas lights switch on would take place on Thursday 19th November by Jake Wood. • The Christmas market would open on Thursday 26th November. • The Remembrance Sunday parade had been a well attended event, with numbers rising year on year. <p><u>Laverstock and Ford Parish Council</u> There was nothing to update.</p> <p><u>Police – Inspector David Minty</u> Inspector Minty gave a verbal update and offered to provide a written update for attachment to the minutes.</p> <p>There had been an increase in violent offences reported for the period, however these were violence without injury. There had been a 28% rise in miscellaneous crime against society which equated to 3 extra crimes.</p> <p>Three PCSO's had left the area to become Police Officers. Three new PCSO's would join the team to fill the vacancies.</p> <p>There had been an injunction against four individuals which prohibited them from being in the vicinity of the Friary. It was hoped that people would see a good result from this.</p> <p><u>Fire</u></p>
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	<p>The Board noted the written report attached to the agenda. The new Fire Chief Darran Gunter would be in attendance in the New Year.</p> <p><u>Salisbury Business Improvement District (BID) – Steve Godwin</u></p> <ul style="list-style-type: none"> • The BID was entirely funded by businesses within the ring road. • Wiltshire Council (WC) would invest £500,000 to upgrade the CCTV system for the City, which would be run by the BID. Thirteen volunteers had now been trained along with one paid member of staff to look after the system, which would be staffed at key times. • From the end on the financial year, WC would reduce its commitment to street cleaning in the City. The BID proposed to maintain a BID and Salisbury City Council (SCC) service, the details of how that would be funded was still being negotiated. BID was working with WC and SCC to find a solution. • The BID had 2 Street Rangers, Andy and Richard who went out and about around the city to pick up any queries and feedback. <p><u>Salisbury Community Engagement Manager (CEM)</u></p> <p>Karen Linaker, Community Engagement Manager gave an update on some of the areas she had been working on since the last meeting.</p> <ul style="list-style-type: none"> • Met with the Children’s Centre Consultation Group. • Assisting with applications for funding and Sports Development Projects. • Working with the new local housing panels and the tenants participation officers • A Tree Planting event had been scheduled for Saturday 28 November, 10am. All were welcome to come along and help this community initiative. • Representing Community Engagement Managers on the Refugees Management Board scheduled to meet on 25 November. It was thought that a number of families would be coming to Wiltshire before Christmas, but that none of those would be accommodated in Salisbury. Karen would feedback further updates to the Board when available. • There had been a tour of the Campus earlier in the day for Board Members. Karen would be overseeing the Community Engagement of the Campus. • Karen had met with Inspector Minty to ensure the board was facilitating strong links with this key partner in the city, and working in a co-ordinated way on common priorities and initiatives.
9	<p><u>Maltings and Central Car Park Update</u></p> <p>Gary Bourne Development Director of Stanhope gave an update to the Board, which included:</p> <p><u>Recap</u></p> <p>The original brief was set by the Core Strategy and a set of proposals had been put forward by Stanhope to develop the whole of Central Carpark and the</p>

Maltings and linkages within the City.

Where are we now?

There had been a major game changer, with Henderson acquiring the Maltings site, which had a long leasehold. Stanhope was now working with Henderson and discussions had been far more engaging than with the previous leaseholder. Now that the new Stakeholder was working with Stanhope, there was greater opportunity for whole site regeneration.

Work was unfolding behind the scenes, including two detailed site investigations with the Environment Agency and Consultancy Teams. The results of those investigations had triggered a lot of work to resolve issues which had arisen from those investigations.

Public consultation had played a part in shaping the scheme and future consultation would continue.

Next steps

There would be further engagement with Henderson to look at a more comprehensive solution for the site, involving the Maltings site and the large site owned by the Council. There would be further public consultation once the plans were ready.

Questions and comments included:

- If you were unable to deliver a scheme on the Council owned land how do you propose to deliver a larger scheme now that Henderson were involved? Answer: We now have the opportunity to deliver a more comprehensive scheme which meets the objectives of the Core Strategy, but clearly negotiations take time.
- Since the original brief 10 years ago, had the plans now changed to include more housing, open space and an improved coach park? Answer: Market forces also have an impact on the requirements of the scheme. There would be a mixed retail scheme.
- MP John Glen – It was clear that there were many frustrations with the delays, however, with scale comes complexity. Some markers needed to be laid down and people needed to be shown the plans. Ensuring retail offer was inline with what was required in the city. If there was anything that I could do as your MP to speed up the process, please let me know. Answer: Support from the MP was appreciated. Gary noted that the current delays were caused by a contamination issues on the old brown site area which had been concreted over.
- The coach park was constantly packed solid, it should be left where it was. The small car park area opposite the coach park could be used as the double decker stop. Answer: There was a great deal of consultation with Wilts and Dorset. Part of the Core Strategy was to move the coach park, but to ensure that we maintain a good transport hub. We also need to look at hotel provision and transport to make sure people could stay in

	<p>the city.</p> <ul style="list-style-type: none"> • If the original brief had evolved, was the new plan departing from the original specification? <u>Answer:</u> There was flexibility in the Core Strategy, it was about getting the right balance. • Salisbury was listed as one of the top ten places to visit in the world, you wont get people visiting if you move the coach park. There would also be an increase of traffic in the city. You should keep the coach park where it is. <u>Answer:</u> The coach park had always been recognised as part of the development plans. There would be a facility within the Maltings scheme for pick up and drop off. There would be a period of transition and we would continue to consult on the plans. The coach park was an underuse of an important city centre site. • What were the environmental problems you encountered on the site? <u>Answer:</u> Two site investigations had been undertaken, and work with the Environment Agency was ongoing. • In the original proposal there were only half the number of car parking spaces than currently exist, with proposals for Salt Lane and Brown Street car parks to close, many commuters on the train would use the central car park. There would not be enough spaces. <u>Answer:</u> Part of the key brief was to remove the long term spaces from the central car park. The Council Car Parking Strategy had been reviewed and we have not yet seen the outcome of that. • What about late night car parking for the night time economy? <u>Answer:</u> There would be night time provision, and there would be discussion with the Playhouse, to make sure we know their requirements. • Although there was frustration with the lack of progress, it was far better to get it right and take a extra time to ensure we get it right. • Who bears the cost of the delay? <u>Answer:</u> Stanhope. • What was the analysis of impact of internet shopping on retail demand? <u>Answer:</u> These issues were analysed quite avidly. There was still demand for bricks and mortar. There were some independent retailers appearing who started online and now wanted to have shops. Fundamentally it was the size of the shops which were changing, as the requirements were getting smaller. • Do you know what the long stay car parking requirements were? As there was some land near Churchfield's which could be suited for this use. • Flooding can cause delays, the Avon flooded significantly more than was thought it would. How did that constrain the housing planned for the site? <u>Answer:</u> There were some constraints due to flooding, however issues could be overcome. <p>The Chairman thanked Stanhope for the update and invited them back to 10 March 2016 Area Board meeting to give a further update.</p>
10	<u>Salisbury - a "Dementia Friendly City"</u>

Andrew Day from Salisbury & District Alzheimer's Society and Caroline Wilson, Dementia Friends Outreach worker; provided a presentation about how to become a Dementia Friend and plans to make Salisbury a "Dementia Friendly City".

Dementia affects most people in one way or another, whether that be personally, through a family member, a friend or a loved one. There were currently 7,000 people living with dementia across Wiltshire with a third of those living on their own.

Andrew and his colleagues were working with people in different areas to facilitate activities and art course for those living with dementia. People attending the initiatives welcomed the opportunity to meet others with similar issues, forming companionships and using skills which some of them had not used since they were school aged.

Caroline was working with Wiltshire Council as part of the Big Pledge initiative, to train employees to become Dementia Friends. Everyone's journey with dementia was different. It was possible to live well with dementia, but it required help and support. It was hoped that training more people to become Dementia Friends would enable us to think about small everyday things we could all do to make others lives easier.

It was the aim for small businesses in Salisbury to allow their staff to take part in training to become a Dementia Friend. The training takes one day and is free. Sessions for local shops were being held in Salisbury to raise awareness

It was hoped that within the future development of the city, planning considered the needs of people living with dementia.

The MP for Salisbury, John Glenn commended the work of Andrew and Caroline for all of their work in bringing the issue out in the open for people to discuss in an un-stigmatised way.

Comments and questions included:

- How did businesses go about organising the training for their staff? Answer: Anyone interested in receiving the one day Dementia Friends free training could contact the CEM for further details Karen.linaker@wiltshire.gov.uk
- Was there a form of key ring ID that people with dementia could have to present when they were asked for their contact details? Answer: Andrew and the CEM's for Salisbury and Southern areas had discussed setting up an event where people could come together to look at similar ideas related to technology which could help those living with dementia.
- The 'Safe Places' scheme was another initiative set up in Salisbury which it was hoped would come and present at a future Board meeting. Anne Trevett from the scheme explained that with help from the PCC, they had produced an ICE (in case of emergency) card for distribution in Salisbury over the next few months.

The Chairman thanked Andrew and Caroline for the presentation adding that he hoped Salisbury could become Dementia Friendly sooner rather than later.

11	<p><u>Proposed Asset Transfers to Salisbury City Council</u></p> <p>The Board noted the update circulated at the meeting which stated:</p> <p>“Wiltshire Council and Salisbury City Council continue to work closely together at officer and elected member level to develop a package of property, service and potentially land assets to transfer to the City Council. This work fulfils the objectives of Salisbury City Council to seek more control through ownership, management and partnership of assets and services in the city. For Wiltshire Council it is an integral part of the national and local devolution agendas as well as continuing to build resilient communities.</p> <p>This is a complex process as there are multiple ownership, contract and liability issues that need to be fully understood by both parties. Any deal also has to be broadly cost neutral to both parties given the budget constraints that all councils face at the present time.</p> <p>For Wiltshire Council the potential transfer is being led by Cllr Dick Tonge Cabinet Member for Finance and Dr Carlton Brand, Corporate Director. For Salisbury City Council the leads are Cllr Andrew Roberts, Leader of the Council and Reg Williams, Chief Executive.</p> <p>Once a deal is agreed in principle, it will be subject to elected member approval from both parties ahead of implementation.”</p>
12	<p><u>Air Quality Action Group</u></p> <p>The Board heard from the Public Protection team Leader; Gary Tomsett and considered the request to approve the extension of the Salisbury (Wilton Road) AQMA area, to include the whole of Wilton Road as far as the centre of Skew Bridge, and as elevated levels have also been experienced in the lower part of Devizes Road, it be included as far as Clifton Road, as detailed in the report and map attached to the agenda.</p> <p><u>Decision</u> The Salisbury Area Board agreed to extend the AQMA area as detailed in the report.</p>
13	<p><u>Older People's Community Champions</u></p> <p>The Community Engagement Manager presented information on becoming an Older Person’s Community Champion in Salisbury.</p> <p>There was a large population of older people and carers living in Salisbury. It was the aspiration of the Council to make their lives better. The Council wished</p>

	<p>to encourage Area Boards to identify champions in each of the county's community areas who would have a key role in representing the views of older people and carers at both a local and county wide level. A sum of £1000 had been identified for each community area for this purpose.</p> <p>Two possible candidates for the Salisbury Area had already been identified by the Board and anyone else interested in the position could contact Karen for further information.</p> <p>Karen.linaker@wiltshire.gov.uk</p>
14	<p><u>Community Area Grants</u></p> <p>The Chairman invited applicants present to speak in support of their project. Following discussion, the Area Board members then voted on each application.</p> <p><u>Decision</u> The Child Contact Centre was awarded £1,000 towards Feasibility Study to develop a Supervised Child Contact Centre for Salisbury. <i>Reason – The application met the Community Area Grants Criteria 2015/16.</i></p> <p><u>Decision</u> Streetwise Fitness was awarded £3,000 towards Streets Cheerleaders Tumble Track Fund. <i>Reason – The application met the Community Area Grants Criteria 2015/16.</i></p> <p><u>Decision</u> Salisbury Schools Art Exhibition was awarded £622.00 towards its project - The Artist studio. <i>Reason – The application met the Community Area Grants Criteria 2015/16.</i></p> <p><u>Decision</u> Fisherton Festival was awarded £3,760 towards The Fisherton Festival for 2016. <i>Reason – The application met the Community Area Grants Criteria 2015/16.</i></p>
15	<p><u>Close</u></p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on Thursday 7th January 2016, 7.00pm at Salisbury City Hall.</p>